

United Nations Summer Training Programme

Biographies, Structure and Agenda - May 2019



BIOGRAPHIES



His Excellency Mr. Lars Tillfors

Multilateral Conferences and Diplomacy

Mr. Lars Tillfors is a former Swedish Diplomat with a long experience of both Multilateral and Bilateral Diplomacy and negotiations with postings in New York, Geneva and Washington D.C. as a delegate and international civil servant. He is experienced in running international and intergovernmental meetings and in interagency affairs as well as managing contacts with Missions and Member States delegates. He has been a consultant for UNITAR for many years and has performed training of Young Diplomats and International Civil Servants in Multilateral Diplomacy and UN negotiations.



His Excellency Mr. Bertrand Louis

Diplomatic Protocol and Etiquette

Bertrand Louis is a former Ambassador and Deputy Permanent Representative of Switzerland to the United Nations Office and other international organizations in Geneva, while acting as head of the host country division at the Permanent Mission of Switzerland. He started his career in the diplomatic service in 1979 and held various postings, including Deputy Permanent Representative of Switzerland to the United Nations Environment Program in Nairobi (UNEP) and Deputy Chief of Protocol of the Federal Department of Foreign Affairs in Berne. He was Ambassador to Cuba, Jamaica and Haiti, and Morocco.



Mr. Jerome L'Host

Diplomatic Communication and Negotiation

Jérôme L'Host is a dedicated Senior Consultant based in Geneva and Moscow, working internationally with both Public and Private Sectors. Over the last sixteen years, he has delivered presentations and motivational speeches for numerous public and private entities. Mr. L'Host has managed more than 40 large-scale international projects in more than 30 different countries.



Masoumeh Sahami

Economic Diplomacy

Masoumeh Sahami holds a Master's in Business Administration and has 30 years of service with the United Nations. As the Secretary of the Trade and Development Board she served as Secretary of the 13th UNCTAD Ministerial Conference in Doha in 2012. She has participated in a wide variety of technical assistance activities in developing countries, covering areas from trade facilitation to mainstreaming gender in development strategies, microfinance, trade, and poverty. She served as Chief of Intergovernmental Support Services and Secretary of the

Trade and Development Board at UNCTAD.



Tania Dussey Cavasini

Negotiating, Drafting and Adopting UN Resolutions

Tania Dussey-Cavassini combines 27 years of hands on experience in global health, diplomacy, business consulting, executive education and law enforcement, with strong exposure to companies ranging from global services, life sciences, consumer products to heavy industries. From 2006 to 2012, Tania worked at IMD, ranked #1 worldwide by the FT in Executive Education, developing IMD's custom programs for multinational companies, designing transformational learning and development initiatives that blend capability building with

business impact.



His Excellency Mr. Amr Al-Jowaily

Effective Writing in Multilateral Diplomacy

Amr Aljowaily is currently Egypt's Ambassador to Serbia, and visiting faculty at UNITAR'. He has held leading positions in multilateral negotiations including: Rapporteur of the United Nations' Special Committee on Peacekeeping in 2015, Chair of WTO's Committee on Information Technology Agreement in 2007, and many others. Mr. Aljowaily also has participated in numerous executive training activities, including the select Missions Leaders Course of the UN Department of Peacekeeping Operations.



His Excellency Mr. Nikhil Seth

Executive Director UNITAR,
United Nations Assistant Secretary General

Mr. Nikhil Seth was appointed by the former United Nations Secretary-General Ban Ki-moon as UN Assistant Secretary-General, Executive Director of the United Nations Institute for Training and Research.

Before assuming the post of the UNITAR Executive Director, Nikhil Seth was the Director of the Division for Sustainable Development, Department of Economic and Social Affairs (DESA) at the United Nations Secretariat in New York. In this role he served as head of the Rio+20 secretariat and of the secretariat for the Third International Conference on Small Island Developing States, spearheading the preparations for these conferences in Rio, Brazil, and Apia, Samoa. He was also closely engaged in coordinating and advancing their follow-up.

Mr. Seth's Division was also responsible for supporting the intergovernmental negotiations for the post-2015 development agenda, which was adopted at the United Nations Sustainable Development Summit 2015 in September 2015



Mr. Rabih El-Haddad

Director, Multilateral Diplomacy Programme, UNITAR

Mr. Rabih El-Haddad is the Director of the Division for Multilateral Diplomacy at the United Nations Institute for Training and Research (UNITAR).

His work also includes developing and delivering training on the United Nations system with a focus on the multilateral working environment at Geneva. Rabih is also closely involved in the Institute's training in areas related to conference diplomacy and multilateral negotiations, the universal human rights protection mechanism and the work of the Human Rights Council.

His training primarily targets diplomats at missions accredited to UN Offices at Geneva, Vienna and Nairobi, as well as government officials from foreign affairs and other ministries at the country level in Africa, Asia, Europe and South America. Before joining the UN, Rabih worked in the field of Management Development with private business consulting companies.

He holds a "Diplôme D'études Approfondies" (DEA) and a Master of Laws (LLM) in International Economic and European Law from the Universities of Geneva and Lausanne.



Mr. Julian Caletti

Multilateral Diplomacy Programme, UNITAR

Mr. Julian Caletti is a young German professional at the United Nations Institute for Training and Research (UNITAR) based in Geneva. Prior to this post, he worked for three years at the Information Service of the United Nations Office at Geneva (UNOG).

Julian holds a master's degree in international affairs from the Graduate Institute Geneva and a bachelor's degree in liberal arts from the University College Maastricht.

He spent a total of four years working, studying and travelling in Latin America and China and is fluent in German, English, Spanish, French, Portuguese and Mandarin Chinese. In his free time, he loves triathlon and is married to a Chinese artist.



Mr. Apollo Go

Nuclear Physicist, CERN

Mr. Apollo Go is Taiwanese-Swiss Physicist working at CERN, Geneva. Holding a PhD in Physics from the Massachusetts Institute of Technology (MIT), Mr. Go has been involved in the set-up of CERN's Large Hydron Collider, LHC, the 27km tunnel in which the Higgs Boson, also known as god particle, has been discovered.

Mr. Go also is the founder of the Chinese Bible Church Geneva, a branch of protestant Christianity, and is interested in the nexus of Science, Religion and philosophy.

STRUCTURE

Week 1	Mon	Tue	Wed	Thu	Fri
9.00 AM - 12.30 PM	- Opening Ceremony - Expert Lecture 1	- Workshop 1: <i>Multilateral Conferences and Diplomacy</i>		- Private Tour 2 - Expert Lecture 3	
2.00 PM - 5.30 PM	- Private Tour 1		- Conference 1 - Expert Lecture 2		- Workshop 2: <i>United Nations Resolution Writing</i>
	Welcome Dinner				
Week 2	Mon	Tue	Wed	Thu	Fri
9.00 AM - 12.30 PM	- Conference 2 - Expert Lecture 4	- Career Development Session 1		- Workshop 3: <i>Diplomatic Communication Skills</i>	
2.00 PM - 5.30 PM			- Expert Lecture 5 - Expert Lecture 6		- Model UN - Closing Ceremony
				Dinner Cruise	

DRAFT AGENDA

Day 1

Monday, 12 August 2019

Geneva, Switzerland

TIME	ACTIVITY
08.30	Meeting at Palais des Nations and Registration
09.30 – 10.30	<u>Welcome Ceremony</u> <i>Words of Welcome by UNITAR officials</i> <i>Introduction of activities, rules and expectations</i> At Palais des Nations, Room VIII
10.30 – 11.00	Coffee Break
11.00 – 12.30	<u>Expert Lecture 1:</u> <i>“International Geneva – a Centre of Global Governance”</i> Mr. Rabih El-Haddad, Director, Multilateral Diplomacy Programme At Palais des Nations, Room VIII
12.30 – 14.00	Lunch at Palais des Nations Cafeteria

14.00 – 17.00	<u>Private Guided Tour 1:</u> Extensive Private Guided Tour through the Palais des Nations Mr. Julian Caletti, Multilateral Diplomacy Programme, UNITAR At Palais des Nations
19.00 – 21. 00	<u>Welcome Dinner</u> At traditional Swiss restaurant Edelweiss

Day 2

Tuesday, 13 August 2019

Geneva, Switzerland

TIME	ACTIVITY
09.00	Meeting at Place des Nations and Walk to Palais
09.30 – 12.30	<u>Training Workshop 1:</u> Multilateral Conferences and Diplomacy - <i>Evolution of Conferences and Diplomacy</i> - <i>The Anatomy of a UN meeting</i> - <i>Multilateral Diplomacy in a Nutshell</i> Mr. Lars Tillfors, Swedish Career Diplomat, former director at World Health Organization (WHO) At Palais des Nations, Room VIII
12.30 – 14.00	Lunch at the Palais des Nations

Day 3

Wednesday, 14 August 2019

Geneva, Switzerland

09.00	Meeting Place: Place des Nations
09.30 – 10.30	<u>Expert Lecture 2:</u> <i>“The United Nations Office at Geneva (UNOG) - One of the most active Conference Centers in the World“</i> Ms. Muge Olcay-Suardet, Special Assistant to the Director of Conference Management, United Nations Office at Geneva (UNOG) at Palais des Nations
10.30 – 11.00	Coffee Break
11.00 – 12.30	<u>Multilateral Conference 1:</u> <i>Committee against Torture, 67th Session</i> at Palais des Nations, Room XVII
12.30 – 14.00	Lunch at Palais des Nations Cafeteria

Day 4

Thursday, 15 August 2019

Geneva, Switzerland

TIME	ACTIVITY
09.00	Meeting at Place des Nations, Walk to World Trade Organization (WTO) Headquarters, Registration
09.30 – 10.30	<u>Private Guided Tour 2:</u> <i>Discovering the Premises of the World Trade Organization (WTO) Headquarters</i> Mr. Danio Campanelli, Finance and Development Section, WTO At WTO Headquarters
10.30 – 11.00	Coffee Break
11.00 – 12.30	<u>Expert Lecture 3:</u> <i>“The World Trade Organization at the Crossroads – Trade War and other Challenges”</i> Ms. Yvy Zhang, Trade and Commerce Division, World Trade Organization (WTO)) at Palais des Nations
12.30 – 14.00	Lunch at WTO Cafeteria

Day 5

Friday, 16 August 2019

Geneva, Switzerland

TIME	ACTIVITY
09.00	Meeting at Place des Nations and Walk to Palais
09.30 – 12.30	<u>Training Workshop 2:</u> United Nations Resolutions and Diplomatic Writing - <i>Types of Diplomatic Reporting</i> - <i>Writing National Statements and Briefing Memos</i> - <i>UN resolution Writing (Exercise)</i> <i>H.E. Mr. Amr Aljowaily, certified UNITAR trainer, Current Ambassador of Egypt to Serbia</i> At Palais des Nations, Room IV
12.30 – 14.00	Lunch at the Palais des Nations

Day 6

Monday, 19 August 2019

Geneva, Switzerland

09.00	Meeting at Place des Nations and Walk to Palais
09.30 – 11.00	<u>Expert Lecture 4:</u> <i>“Transforming the World – The United Nations Agenda for Sustainable Development”</i> Ms. Li Yunbei, SDG Knowledge and Solution Laboratory, United Nations Office at Geneva (UNOG) at Palais des Nations
11.00 – 11.30	Coffee Break
11.30 – 12.30	<u>Multilateral Conference 2:</u> <i>Meeting of Experts to the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological and Toxin Weapons and their Destruction</i> at Palais des Nations, Room XX
12.30 – 14.00	Lunch at Palais des Nations Cafeteria

Day 7

Tuesday, 20 August 2019

Geneva, Switzerland

09.00	Meeting at Place des Nations and Walk to Palais
09.30 – 10.30	<u>Career Development Session 1:</u> <i>“The Possible Paths into International Organizations – Discussion and Reflection”</i> Mr. Julian Caletti, Multilateral Diplomacy Programme, UNITAR at Palais des Nations
10.30 – 11.00	Coffee Break
11.00 – 12.30	<u>Career Development Session 2:</u> <i>Guidelines and Review of Curriculum Vitae, Cover Letter, UN Personal History Form, Linked In Profile</i> Mr. Julian Caletti, Multilateral Diplomacy Programme, UNITAR at Palais des Nations
12.30 – 14.00	Lunch at Palais des Nations Cafeteria

Day 8

Wednesday, 21 August 2019

Geneva, Switzerland

09.00	Meeting at Place des Nations and Walk to UNHCR
09.30 – 11.00	<u>Expert Lecture 5:</u> <i>“The United Nations High Commissioner of Refugees (UNHCR) – Challenges and Changes”</i> Ms. Katinka Ribbendrop, Senior Advisor, External Relations Division, UNHCR at Palais des Nations
11.00 – 11.30	Coffee Break
11.30 – 12.30	<u>Expert Lecture 6:</u> <i>“The Role of the World Meteorological Organization (WMO) in combatting Climate Change”</i> Ms. Clare Nullis, Media Officer, World Meteorological Organization (WMO) at Palais des Nations, Room XX
12.30 – 14.00	Lunch at World Meteorological Organization (WMO)

Day 9

Thursday, 22 August 2019

Geneva, Switzerland

09.00	Meeting at International Environment House
09.30 – 12.30	<u>Training Workshop 4:</u> Diplomatic Communication Skills - <i>Diplomatic Communication Demystified</i> - <i>Handling Difficult Conversations and Interruptions</i> - <i>Persuasive Communication (Exercise)</i> <i>Mr. Jerome L'host, certified UNITAR trainer, Senior Consultant for United Nations Agencies</i> At International Environment House
12.30 – 14.00	Lunch at Palais des Nations Cafeteria
19.00 – 22.00	<u>Dinner Cruise on Lake Geneva</u> 3-hour boat ride on traditional Swiss Steam Ship "Savoie", including three course dinner (courtesy of UNITAR)

Day 10

Friday, 23 August 2019

Geneva, Switzerland

09.00	Meeting at Place des Nations and Walk to Palais
09.30 – 11.00	<u>Final Simulation Exercise:</u> <i>Model United Nations Simulation Exercise</i> at Palais des Nations, Room XIII
11.00 – 11.30	Coffee Break
11.30 – 12.30	<u>Closing Ceremony:</u> <i>Announcement of the MUN Simulation Winners, Handing out of Certificates of Completion, Group and Individual Pictures</i> at Palais des Nations, Room VIII
12.30 – 14.00	Lunch at Palais des Nations Cafeteria